

Meeting Minute

Third Transnational Meeting
Lisbon, Portugal
June 5th & 6th 2014

Participants

Xabec Vocational Training Centre	Mr. Antonio Mir Mr. Guillermo Ferrando Mr. Fernando Navarro (via Skype) Mrs. Mariamar Cervantes (via Skype)
Savo Consortium for Education	Mr. Ari Tolvanen Mr. Ilkka Kemppainen Mr. Tatu Hirvonen
University of Pitesti	Mr. Robert Beloiu Mr. Nicu Bizon
Val do Rio Vocational Training Centre	Mr. Cláudio Gonçalves Mr. Nuno Mendes Mr. Vasco Corisco Ms. Teresa Figueira
South and City College Birmingham	Mr. John Hillen Mr. Mohammed Naz Kahn
Meram Vocational School	Mr. Ömer Tezal Mr. Ibraim Bayburt
Lycée Polyvalent Isaac Newton	Mrs. Evelyne Laroche-Joubert Mr. Yannick Villeneuve

First day

1. Welcome and Introduction to the meeting

The team of Val do Rio Escola Profissional welcomed all partners and made a short presentation about their training centre

2. Workshop 1: Results of WP 2 and WP3

Mr. Ari Tolvanen presented the result of WP2 "Research and Analysis Report". The report has two main parts. The first part is devoted to introduce the main aspects of the Finnish Educational System, which is recognised as one of the most effective VET systems in the world. It promotes lifelong learning and it doesn't have any close-ends, so a person can go from one stage to the next one in his/her own rhythm and needs.

The Second part presents the main characteristics of the VET systems of participants'

countries. Obviously each country has its main characteristics, for example in Spain the Ministry defines part of the curricula and regions add specific subjects according to the local needs. Institutions are impelled to design own curricula if they want to teach in dual system.

The report concludes that there aren't any obstacles that difficult the implementation of the methodology that the project is designing to teach using ProjectX.

Afterwards, Mr. Robert Beloiu presented the document "Guidelines to Make a ProjectX". The original approach proposed by Xabec has been improved with partners' suggestions.

The Methodology proposes 3 levels to write a ProjectX

- Level 1: General Presentation
- Level 2: Student's guide
- Level 3: Mobility

All partners had the draft of the methodology and they had used it and Level 1 and 2 templates to develop their own ProjectXs.

3. Workshop 2: Review of Level 2 by groups

According to the program, partners were divided by groups and each group review 2 or 3 of ProjectXs. The review of each ProjectX is attached at the end of this meeting minute.

Second day

1. Workshop 2: Review of Level 2 (continuation from first day)

According to the program, partners were divided by groups and each group review 2 or 3 of ProjectXs. The review of each ProjectX is attached at the end of this meeting minute.

2. Workshop 3: Next Steps

In this workshop Mr. Guillermo Ferrando presented the technical steps partners must follow in the second part of the project.

Xabec has leaded technically the project, but now it is time for leading partners to finish their work packages.

3. Workshop 4 Management issues

Due to time restrictions the order of workshops 4 and 5 was changed.

In this workshop the Project Manager presented the first Quality Report. It included an evaluation of the key indicators of the results started until the moment.

Ms. Cervantes also review the dissemination activities partners have done in this first year of project, and stressed the importance of exploitation and sustainability activities during he

second year of the project.

Meeting calendar was reviewed, and the date for the next meeting that will be held in Birmingham was set to the 6th and 7th of November.

4. Workshop 5: Interim Report

Mrs. Cervantes presented the form of the interim report of last year and introduced its main sections. All the project results and dissemination activities were quickly reviewed.

As the second financial report is close, Mariamar mentioned the deadlines for reports and the information they have to include. She also mentioned the main difficulties of the first report and how to send this second report.

Every partner will have the third pre-payment when the interim report is approved by the Spanish national agency.

As soon as the Interim Report is released by OAPEE, it will be sent to partners by email and it will be available on the website.

